

**HALTON REGIONAL CHINESE CANADIAN ASSOCIATION (HRCCA)**  
**BOARD OF DIRECTORS MEETING**

**Sunday November 14, 2010, 7:00 pm, 520 Michael Terr, Oakville (Lui's)**  
**Minutes**

**Present:** Allan Lo, Alex Lui, Amy Ho, Ed Younglai, Frances Chui, Helena Han, Ho Wong, Louis Tsai, Mary Lui, Shirley Wong

**1. Minutes of Sept. 26, 2010.**

Moved by Allan, seconded by all other BoDs to accept.

Carried unanimously.

**2. Matters arising**

**2.1. AGM and HRCCA Xmas Luncheon Buffet -Sunday, December 19, 2010 .**

Louis was going to get the price per person from the Red Maple Restaurant for the buffet. The estimate of attendees will be about the same as last year, around 70 to 80. It is hoped that there will be more newcomers attending. The free summer picnic and the MAF attracted a large number of new faces but it only translated into 5 to 6 new paid members.

We are encouraging all HRCCA members who are interested in the well-being of the organization to arrive early on that day, around 11.30 am before the start of the luncheon buffet, to participate in the voting process. This year, we need members to vote on the HRCCA constitution. A copy will be pre-circulated with the email 'mass notification' of this year's AGM Xmas luncheon party..

**2.2 CNY 2011. Feb. 13, 2011**

Louis has booked the venue – Burlington Convention Centre with contract signed and deposit of \$5,000 accepted. The contract stipulated 500 people, charging \$25.00 per person to include coffee/tea juice, soda, kitchen staff and table setup. However, audio/entertainment systems are not included.

Food will be catered by Summit Garden. The menu consists of 8 main dishes with bigger portions sufficient for 10 people per table. Summit Garden would not budge on the price charged due to marginal profit. Modifications were made to the original menu to allow easier eating, handling and appearance. Lobster is replaced with prawns in a nest, and steamed whole fish with sweet-and-sour sea bass. Wong Ho agreed to pay extra to add one additional dish – vegan noodles. Mary will contact Summit to confirm these new revisions. Summit Garden would only cater, not table serve, so Wong said he was fine to pay for kitchen help to make the dinner more manageable and comfortable.

Adrian Wu, through his father, may be able to do a fashion show again for the event as part of the evening's entertainment highlights. However, Adrian's agreement is contingent upon the event being more glitzy and classy. Therefore, we will stipulate in the CNY flyer that this is a semi-formal event and guests are required to dress accordingly.

For entertainment, we will attempt to get Dan Bodanis and his jazz band and Blue Star to perform that evening. In addition to musical performance, they can also be tagged with the task of setting up the sound system. Sound and audio systems have tended to be less than optimal at recent CNY events especially from the audience's perspective. Wong agreed to budget for a professional sound mixer to optimize the volume such that both speech and music are more audible and clear to ensure people will

pay attention to what is going on stage. Mary will contact Dan B and Lawrence of Blue Star to solicit their willingness to perform at the function.

Wong allocated a budget of \$2000 for entertainment including hiring a live band and laisze for the fashion models. Another \$1000 is budgeted for equipment rental including hiring a professional for the audio/visual system.

There will be meeting to be held with the Oakville Hospital Foundation on November 18 to discuss the logistics pertaining to the event – promotion, communication, and newspaper announcements in the Oakville Beaver and SNAP on the last Friday of November, December and January; eblast weekly of the hospital and OTH website and newsletter. Mary will attend this meeting.

Since Mary is the Event-coordinator of CNY2011, she would want to organize a planning committee meeting on November 28 at 6.30 pm to plan for the event programs, silent auction and other activities .

Allan is going to print the tickets. In addition, there is a need for volunteers to be stationed in the hospital on weekends to promote ticket sales. That will be planned once the flyer is available for distribution.

3. **Treasurer's report** - deferred till next meeting.
4. **Outreach report** - deferred till next meeting.
5. **Update on other activities: refer to Point #2 above.**
6. **Adjournment**

The meeting was adjourned at 10.00 pm.

**Next meeting – Sunday November 28, 2010, 6.30 pm Ai Ya studio. This is a CNY2011 planning meeting.**